

Reasonable measures to minimise risks – general summary

There is a requirement for businesses to minimise the risk of exposure to coronavirus. For the purposes of minimising the risk of exposure to coronavirus at regulated premises, or the spread of coronavirus by those who have been at regulated premises, the responsible person must take the following steps:

Step 1 - Undertake a specific assessment of the risk of exposure to coronavirus at the premises, and in doing so consult persons working on the premises or representatives of those persons.

Step 2 - Provide information to those entering or working at the premises about how to minimise the risk of exposure to coronavirus.

Step 3 - Take all reasonable measures to ensure:

- (a) that a distance of 2 metres is maintained between any persons on the premises, except between members of a permitted group;
- (b) where persons are required to wait to enter the premises, that a distance of 2 metres is maintained between them, except between members of a permitted group.

Step 4 - Take reasonable measures to mitigate the risk of exposure to coronavirus that arises where persons gather in close proximity, such as:

- (a) seeking to prevent the following persons from being present at the premises—
 - (i) any person who has tested positive for coronavirus in the previous 10 days,
 - (ii) any person who has had close contact in the previous 10 days with any person who has tested positive for coronavirus,
 - (iii) any person experiencing symptoms associated with COVID-19;
- (b) ensuring that persons gathering at the premises gather outdoors where this is practicable;
- (c) limiting close face-to-face interaction between persons on the premises, for example by—
 - (i) changing the layout of premises including the location of furniture and workstations;
 - (ii) controlling the use of entrances, passageways, stairs and lifts;
 - (iii) controlling the use of shared facilities such as toilets and kitchens;
 - (iv) otherwise controlling the use of, or access to, any other part of the premises;
 - (v) installing barriers or screens;
- (d) limiting the duration of time for which persons may be present on the premises;
- (e) seeking to ensure that the premises are well ventilated;
- (f) maintaining good hygiene on the premises;
- (g) providing or requiring use of personal protective equipment.

In determining the extent to which it is reasonable to take a particular measure under Step 3, regard may be had to measures taken under Step 4 to mitigate the risk of exposure to coronavirus that arises when any person is within a distance of 2 metres of another person.

Measures that may be taken under Steps 1 – 4 include—

- (a) not carrying out certain activities;
- (b) closing a part of the premises;
- (c) allowing and enabling a person who ordinarily works at the premises to isolate due to testing positive for coronavirus or having had close contact with somebody who has tested positive, for a period—
 - (i) recommended in guidance published by the Welsh Ministers;
 - (ii) specified in a notification given to the person by a contact tracer;
- (d) collecting contact information from each person at the premises and retaining it for 21 days for the purpose of providing it to any of the following, upon their request—
 - (i) the Welsh Ministers;
 - (ii) a contact tracer;
- (e) taking reasonable measures to ensure that such contact information is correct.

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